

**TRINITY OAKS PROPERTY OWNERS ASSOCIATION**  
**Architectural Review Committee – Request Form**

PROPERTY OWNER(S) NAME: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

LOT #: \_\_\_\_\_ PHONE #: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**PROPOSED PROJECT DESCRIPTION:** (Provide a clear description and include complete plans, sketches, dimensions, permits, materials, color(s), design, location, and other pertinent data. ***Color and Material samples are required.***

I acknowledge and understand:

- a. All property improvements must comply with all rules and regulations contained in the Deed Restrictions and Compliance Covenant for Trinity Oaks and with all required Pasco County building codes.
- b. The Architectural Review Committee has the final authorization of this application.
- c. I have read and agree to the guidelines listed on the opposite side of this form.

Signature of Homeowner: \_\_\_\_\_ Date: \_\_\_\_\_

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**Committee Decision**  
**For ARC Use Only**

Date Received: \_\_\_\_\_

Date Returned: \_\_\_\_\_

This Request is  APPROVED  DISAPPROVED

	APPROVE	DISAPPROVE
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>

Additional Comments or Reason for Disapproval:

1. The Deed Restrictions and Compliance Covenant of Trinity Oaks requires homeowners receive written approval by the Architectural Review Committee (ARC) prior to the start of any improvement or project. Homeowners are expected to be familiar with all provisions of the Declaration of Covenants and Restrictions.
2. Homeowners are responsible for locating all water, sewer, gas, electrical, cable television or other utility lines or easements.
3. Only one project may be submitted per ARC Request Form.
4. Drawings, plans, permits, color chips, material samples, etc. must be submitted with the ARC Request Form. All items submitted for review become the property of the Association and will not be returned.
5. Samples of each proposed paint or stain color must be submitted for consideration. Body, trim, doors, garage doors, and accent colors should be clearly identified on the ARC form. If an accent color is proposed, identify on the ARC Request Form the areas of the home where the color is to be painted. ARC approval is required for all exterior painting, including, existing colors, whether or not prior approval was granted.
6. The ARC has up to 15 working days after receipt of all required materials to approve or disapprove this application.
7. The ARC may require additional information and materials to be submitted. The ARC may postpone action until all required information and materials have been submitted.
8. After approval, a proposed voluntary project must be completed within 90 days of approval. Projects submitted pursuant to a violation notice must be completed by the deadline established by the violation notice or Fines Review meeting. The ARC has the right to inspect the work for compliance with approved plans upon completion.
9. Approval by the ARC does not constitute legal approval by the County of Pasco. Homeowner is responsible for acquiring all permits required prior to implementing the project. A copy of the appropriate permits will be submitted with the ARC Request Form.

Return completed form to Michele Martinez.

The completed form and materials can be dropped off in the plastic mailbox at her front door.

Michele Martinez

1759 Kinsmere Dr

Trinity, FL 34655

[arc@trinityoakspoa.com](mailto:arc@trinityoakspoa.com)